



Bassetlaw
DISTRICT COUNCIL
— North Nottinghamshire —

RESCHEDULED

EXTRAORDINARY COUNCIL MEETING

SUMMONS

You are hereby summoned to attend
An Extraordinary Meeting
of Bassetlaw District Council
to be held on
TUESDAY, 12TH NOVEMBER 2019 at
6.30 pm
in **The Town Hall, Worksop, S80 2AH**
for the purpose of transacting
the business on the agenda.

A handwritten signature in black ink that reads "N. Taylor" with a horizontal line underneath.

Queen's Buildings,
Worksop, S80 2AH

N Taylor
Chief Executive

Dated 8th November 2019

AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS** To receive declarations of interest by Members and Officers

Members are reminded of the requirements of Section 106 of the Local Government Finance Act 1992 that they should declare and not vote on specified matters if they are two months or more in arrears with their Council Tax payments.

3. REPORT(S) OF THE HR SERVICE MANAGER*

- (a) Corporate Salary Benchmarking Review (pages 3 - 10)

4. REPORT(S) OF THE RETURNING OFFICER *

- (a) Review of Polling Districts and Polling Places (Key Decision No.734) (pages 11 - 43)

BASSETLAW DISTRICT COUNCIL

COUNCIL

7 NOVEMBER 2019

REPORT OF THE HR SERVICE MANAGER

CORPORATE SALARY BENCHMARKING REVIEW

Cabinet: Policy, Strategy
and Communications
Contact: Karen Childs
Ext. 3121

1. Public Interest Test

1.1 Karen Childs, HR Service Manager and author of this report, has determined that its contents are not of a confidential nature.

2. Purpose of the Report

2.1 To present the outcomes of a corporate salary benchmarking review conducted by the Local Government Association.

2.2 In light of the findings of that review, to seek approval for a change to the pay associated with the role of Chief Executive.

3. Background and Discussion

3.1 The Council is nearing the end of an extensive exercise reviewing the pay and grading of all staff excluding the Chief Executive, Chief Officers (Directors) and Deputy Chief Officers (Heads of Service). For the purpose of this report, these roles are subsequently referred to as Chief Officers.

3.2 The pay and grading of Chief Officers was last reviewed in 2006/07, when the pay ranges were set. Since that date, whilst structural arrangements have changed, the pay and grading of Chief Officers has not been reviewed. Salaries have simply been increased in accordance with agreed national pay awards for Chief Officers.

3.3 The exception to this is in respect of the Chief Executive position, which was the subject of review in 2012. As a consequence of that review, a decision was made to apply a reduced salary to the Chief Executive's post and remove lease car provisions.

3.4 On 2 August 2018, as part of the decision to bring the housing management function back in-house, Council approved that a corporate salary benchmarking exercise with other local authorities be undertaken.

3.3 The Council's current Pay Policy Statement approved by Council and published in April 2019 also sets out that:

“A further independent review and pay benchmarking exercise is planned for 2019/20, and any changes would be the subject of, full Council approval where it affects the pay of the Chief Executive and/or the proposal exceeds the threshold set out in Section 4 of this Pay Policy Statement, or Cabinet approval otherwise.”

- 3.4 In accordance with the above Council decisions, a benchmarking exercise was commissioned and has been undertaken by a Senior Workforce Advisor of the Local Government Association.

4 **Current Pay Levels (2019/20)**

- 4.1 The current pay levels for Chief Officers within the Council are set out below:

Post	Minimum Pay	Maximum Pay
Chief Executive	£104,888	£108,137
Directors	£80,695	£87,515
Head of Service/Section 151 Officer	£64,783	£73,762
Head of Service	£60,236	£67,059

5 **Findings of the Benchmarking Exercise**

- 5.1 A range of benchmarking data has been sourced and analysed to provide a breadth of comparable information. This includes:

- Pay rates of neighbouring district councils in the Nottinghamshire area (2019/20);
- CIPFA data, grouped into organisational “families” defined as similar (2017/18), provided by the LGA;
- Survey data from a “Senior Pay in Local Government” survey (2015), provided by the LGA.

- 5.2 This data is provided in Appendix 1. As some of the salary figures are not up-to-date, the CIPFA and survey data have been increased by the national pay awards agreed since the data was captured. Clearly this assumes no fundamental changes to pay and grading arrangements of participating authorities have taken place in the meantime. As such the updating of the survey data from 2015 with the pay awards since then is the least reliable, since authorities may have reviewed their own pay arrangements within that period. Nevertheless it provides an additional level of comparability, particularly in relation to the relativities between Chief Executive, Directors and Assistant Directors/Heads of Service.

- 5.3 It should also be noted that authorities have a range of different structural arrangements in place which means that the benchmarking data is not always comparing “like with like” below that of Chief Executive. For example, excluding Bassetlaw, within the six neighbouring district authorities:

- Four of the six District Councils have Deputy Chief Executives above Director level, or incorporated into one of the Director’s responsibilities;
- One has different tiers at Director level;
- Three have no Heads of Service, one of which has provided no information below Director level, the other two have Business Managers or Service Managers, some of whom are on Chief Officer terms;
- Two have different tiers at Head of Service/Manager level.

- The Section 151 Officer responsibilities can be attached to jobs both at tier 2 (Deputy Chief Executive / Director) and tier 3 (Heads of Service) levels. The pay therefore differs according to the overall levels of responsibility of the post.

6 **Analysis**

- 6.1 The Chief Executive's remuneration is below the lower quartile figure when compared with all three sets of benchmarking data.
- 6.2 The Directors' remuneration, when compared solely with Directors in other councils, is above the upper quartile when compared with neighbouring authorities and the local government survey data. It is slightly below the median when compared with the CIPFA family. However, the neighbouring authorities' data comprises both tier 2 and tier 3 salary levels – in that Deputy Chief Executives (tier 2) are in place in four of the six authorities, with Directors sitting below that at tier 3. Within Bassetlaw, the Directors operate at tier 2 and there is no Deputy Chief Executive in place. When comparing with the benchmark data for tier 2 officers only, the Directors' remuneration is slightly below the median.
- 6.3 Heads of Service remuneration sits above the upper quartile when compared with neighbouring authorities, and just below the upper quartile for the CIPFA family. It is somewhere in between the median and upper quartile against the local government survey data.
- 6.4 The Section 151 Officer benchmarking data is somewhat skewed in that it appears this role is typically paid less than other Heads of Service within neighbouring authorities. However this is due to the fact that there are only two authorities other than Bassetlaw where the Section 151 Officer is not the Deputy Chief Executive, and the pay rates for Heads of Service in those two authorities are less than the other four. In practice, the Section 151 / Head of Service is paid between £2,000 and £6,000 more than other Heads of Service within neighbouring authorities. This is consistent with the arrangement in Bassetlaw, where the Section 151 Officer remuneration is £6,700 more than that of other Heads of Service, at top of grade.
- 6.5 In terms of relativities, currently within Bassetlaw the Heads of Service remuneration (excluding Section 151 responsibilities) is 77% of that of Directors, and the Directors remuneration is 81% of that of the Chief Executive. When compared with the benchmarking data:
- In neighbouring authorities, Head of Service is 62% of Director, Director is 69% or 77% of Chief Executive (depending on whether the role includes Deputy Chief Executive responsibilities).
 - In the CIPFA family, Head of Service is 67% of Director, Director is 74% of Chief Executive
 - In the salary survey, Head of Service is 78% of Director, Director is 71% of Chief Executive.
- 6.6 In summary, therefore, the benchmarking indicates that the remuneration levels of Heads of Service and Directors sit well in the market and are not likely to cause recruitment and retention issues. The relativities between Head of Service and Director also shows that Heads of Service are at the upper levels, avoiding a large pay gap. The roles of Head of Service and Directors within the organisation are wide-ranging in scope and larger than in those authorities where there is a greater number of Directors and/or Heads of Service with narrower roles. However, this may create issues of

capacity at a strategic level, which may be a factor in any wider structural considerations in the future.

6.7 In terms of the Chief Executive role, the benchmarking shows that the remuneration levels are low in comparison with neighbouring and similar authorities. As stated in 3.3 above, a reduced salary was applied to this post in 2012. Modelling of where the pay levels would be if that reduction had not been applied indicates the pay range would now be £109,108 to £115,928. The relativities also indicate that the degree of difference between the Chief Executive and Directors remuneration levels are less than exists within neighbouring and similar authorities. If a differential of 75% is applied this would give a figure of £116,687.

6.8 Given the positioning within the market of the Council's salary levels for other Chief Officers, it is recommended that the remuneration of the Chief Executive is brought in line. Based upon the calculations set out above, and with reference to the median levels set out in the benchmarking, it is felt this could be achieved by retaining the three points of progression currently in place and aligning maximum pay levels with the median within neighbouring authorities, as follows:

CEX 1 - £113,200

CEX 2 - £115,200

CEX 3 - £117,200

6.9 In terms of a proposed implementation date for the changes, the proposal is that the new pay rates would be backdated to 1 October 2018 when the housing management function was brought back in-house and this benchmarking exercise was identified as an action. The Council's normal rules of incremental progression will apply for Chief Officers, as set out in the Pay Policy Statement, which provides for progression subject to satisfactory performance.

7 Implications

a) For service users

None arising directly from this report.

b) Strategic & Policy

It is crucial that the Council has the ability to recruit and retain key staff with the right skills and abilities to deliver its strategic objectives.

c) Financial – 20/214

The cost of increasing the remuneration of the Chief Executive amounts to £9,063 at grade maximum, plus on-costs. This can initially be met from the reserve set aside for job evaluation and pay and grading, and will be factored into future annual budgeting.

d) Legal – 143/11/2019

There are no legal implications arising directly from this report.

e) Human Resources

The recommendations contained in this report are designed to ensure the Council remains competitive and retains the ability to attract, recruit and retain its most senior and responsible officers.

f) Community Safety, Equal Opportunity, Environmental

None arising directly from this report.

g) General Data Protection Regulations

This report contains information likely to reveal the identity of individuals. Such data is being processed to satisfy the legitimate interests of the Council to ensure proper decision making and allocation of the right level of resources to deliver services. The staff affected by this report are aware that it is being taken and that it sets out proposals which may affect their own post.

h) Whether this is a key decision, and if so the reference number.

This is not a key decision.

8 Options, Risks and Reasons for Recommendations

8.1 There is the option to leave salary levels as they are. This would mean that the Council's remuneration strategy in respect of its Chief Executive is out of step with that of its other Chief Officers, as well as with comparable Authorities locally and in the CIPFA family. This may lead to difficulties in terms of retention and future recruitment and is inconsistent with the wider strategy in regard to pay and grading.

8.2 The proposals set out in this report represent the last phase of an intensive and lengthy process intended to ensure the Council's approach to pay and grading has been reviewed across all jobs within the Council, and that it is fair, equitable and appropriately reflects the relative size of jobs within the Authority.

9 Recommendations

9.1 That Council notes the contents of this report and appendix and approves the remuneration arrangements for the Chief Executive set out in paragraphs 6.8 and 6.9 of this report.

Background Papers

Location

BENCHMARKING DATA FOR CHIEF OFFICER PAY RATES

APPENDIX 1

Neighbouring District Councils (2019/20)

			Based on top of grade		
			Lower Quartile	Median	Upper Quartile
Bassetlaw	CHIEF EXECUTIVE up to £108,137	No			
Benchmarking Tier 1	Chief Executive	6	£112,302	£117,167	£123,808
Bassetlaw	DIRECTOR up to £87,515				
Benchmarking Tier 2	Directors (including Deputy Chief Executive level)	4	£80,335	£89,703	£98,525
Benchmarking Tier 2	Directors (below Deputy Chief Executive)	2	£76,419	£81,396	£83,453
Bassetlaw	HEAD OF SERVICE/S151 OFFICER up to £73,762				
Benchmarking Tier 3	Heads of Service with Section 151 duties	2	£65,280	£65,292	£65,303
Bassetlaw	HEAD OF SERVICE up to £67,059				
Benchmarking Tier 3	Heads of Service (or other designation)	5	£57,683	£60,623	£66,126

CIPFA Family (2017/18 data with subsequent pay awards applied)

			Lower Quartile	Median	Upper Quartile
Tier 1	Chief Executive		£115,434	£122,621	£125,673
Tier 2	Directors		£80,791	£91,140	£97,672
Tier 3	Assistant Directors/Heads of Service		£57,994	£60,748	£69,013

Pay awards added: 2% April 2018, 2% April 2019

Senior Pay in Local Government Survey (2015 data with subsequent pay awards applied)

			Lower Quartile	Median	Upper Quartile
Tier 1	Chief Executive		£111,077	£113,368	£114,881
Tier 2	Directors		£80,187	£80,993	£81,641
Tier 3	Assistant Directors/Heads of Service		£59,090	£63,206	£70,664

Pay awards added: 1% April 2016, 1% April 2017, 2% April 2018, 2% April 2019

BASSETLAW DISTRICT COUNCIL

COUNCIL

7th November 2019

REPORT OF THE RETURNING OFFICER

REVIEW OF POLLING DISTRICTS AND POLLING PLACES

Cabinet: Corporate Services
Contact: Cara Hopkinson

1. Public Interest Test

The author of this report, Cara Hopkinson, Democratic and Electoral Services Manager, has determined that the report is not confidential.

2. Purpose of the Report

- 2.1 To outline the outcome of the recent review of polling districts and polling places, and to seek a decision on the recommendations arising from the review.

3. Background

- 3.1 In accordance with the Representation of the People Act 1983, local authorities are required to divide their area into polling districts, to designate polling places for those polling districts, and to keep their electoral arrangements under review.
- 3.2 The Electoral Administration Act 2006 introduced a duty for all polling districts and polling places to be reviewed every four years. The Council's first review was carried out in autumn 2007.
- 3.3 Section 18C(2) of the Electoral Registration and Administration Act 2013 places a duty on the local authority to carry out a review of each polling district and polling place in its area during the period of 16 months beginning with 1st October 2013 and during the period of 16 months beginning with 1st October of every fifth year after that date.
- 3.4 At full Council on 7th March 2019 Members approved the commencement of a full review. An all-party Member Working Group was established comprising of Councillors K Dukes, S Greaves, M W Quigley MBE, H Richards, J Sanger MBE, L Schuller, Councillor H Tamblyn-Saville and J White.
- 3.5 Notice of the review was published on 1st July 2019 on the Council's website and displayed at the Council offices. The consultation was circulated to all District Councillors, all County Councillors (within Bassetlaw), all Parish Council Clerks, all Parish Meeting Chairs, Bassetlaw MPs, East Midlands MEPs, Returning Officer at Newark & Sherwood District Council, Bassetlaw party political groups, and interested

organisations.. Representations were sought until the close of the consultation period on 12th August 2019.

3.6 Following a meeting of the Working Group any representations made to the consultation and also the Returning Officer's proposals were published on the authority's website on 27th August 2019. Comments were invited on the proposals until the 7th October 2019. The proposals document was sent to District Councillors, all County Councillors (within Bassetlaw), all Parish Council Clerks, all Parish Meeting Chairs, Bassetlaw and Newark MPs, East Midlands MEPs, Returning Officer at Newark & Sherwood District Council, Bassetlaw party political groups, and interested organisations. The Proposals Document is appended to the report at appendix 1.

3.7 The Electoral Services Team followed a number of principles whilst conducting the review. These principles have been determined from best practice and feedback since the previous review:

- Continue to use as many existing polling stations as practicable for voter continuity.
- Ensure polling stations are accessible for all voters with regard to facilities and location. Where possible they should be located on or near public transport routes.
- Ensure disabled access facilities are fit for purpose and accessible to users.
- Ensure that facilities for election staff are of a good and safe standard i.e. toilet, cooking facilities, running water, heating and lighting.
- To reduce cost where possible. Any reduction of cost identified will not be to the detriment of the voting experience. However, any proposal must be affordable.
- Incorporate feedback received into the decision making process during the review.
- Have regard to guidance published by the Electoral Commission.

3.8 Whilst the Retuning Officer has statutory powers to use a school as a polling station the impact on the school, children and parents/ carers is recognised. The Working Group have sought throughout the process to reduce the number of schools used as polling stations where suitable alternative premises could be identified.

3.9 The review will be completed in time for the publication of the revised electoral register on 1st December 2019. The proposed changes to polling districts as a result of the review will be in place from the 1st December 2019, unless an election is called before 1st December, in which case the changes would be made after the date of the election.

4. Implications

a) For service users

To ensure that polling stations are provided in such a way that facilitates the democratic rights but reflects value for money.

b) Strategic & Policy

Effective, transparent and equitable democratic and decision making processes are an essential pre-requisite to the delivery of all the Council's priorities.

c) Financial - Ref: 20/200

There will be extra staffing costs incurred for the additional polling station at Devonshire Road Community Centre at parliamentary elections, due to expected higher turnout, and additional costs will be incurred by siting a mobile unit at the Clumber Inn. A maximum recoverable amount for costs incurred for parliamentary elections is claimable from the Elections Claims Unit. Any additional costs for local elections would be incurred by the Council.

All public resources are subject to budgets, and this includes electoral matters, whether they are determined nationally, countywide or locally. Allocations are made against each polling area, usually on a formulaic basis. If there is any excess to the formula allocation there may be a local cost to this Council as Bassetlaw will have to demonstrate that its costs are proportionate. This cost is difficult to be sure of but is estimated at around £2,000 but would be picked up as part of the annual budget setting process.

d) Legal – Ref: 142/11/2019.

The legal provisions are set out in the report.

e) Human Resources

None.

f) Community Safety, Equalities, Environmental

As indicated in the report, the review will need to give consideration to access arrangements for polling places/stations.

g) General Data Protection Regulations

All GDPR requirements will be adhered to. Personal data will not be published, only the name of the person making the representation.

h) Whether this is a key decision, and if so the reference number.

Key Decision No. 734.

5. **Options, Risks and Reasons for Recommendations**

5.1 The Council has no alternative but to undertake the review as set out in the Electoral Registration and Administration Act 2013.

5.2 Failure to undertake the review will see the Council failing in its duties under Section 17 of the Electoral Registration and Administration Act 2013.

5.2 The Returning Officer is responsible for the provision of suitable polling stations within designated polling places.

6. Recommendations

6.1 That Council approves the Returning Officer's proposals as appended to the report (see Appendix 1 - Proposals Document), i.e. changes to the following polling places:

- FA5 – East Retford East - Trial the Elms Hotel as a polling station at the next election.
- HA2 – East Retford South - Site a mobile unit on the Clumber Inn Car Park.
- IA3 – East Retford West - Trial the Elms Hotel as a polling station at the next election.
- KA1, KA2 and KA5 – Harworth and Bircotes - Two polling stations to be used at Devonshire Road Community Centre for Parliamentary elections.
- RA9 –The Beeches, Birch Court, Tuxford to be used as the polling station.
- VA4 - Worksop North-East – Use St Joseph's Parish Hall, Wingfield Avenue as the polling station.
- VA5 – Worksop North-East – use Norbridge Academy as the polling station.

6.2 That Council approves the changes to polling districts as follows with effect from 1st December 20019, unless an election is called before then in which case the changes would be made after the date of the election:

- Amend IA4 Polling District to move 60 to 93 Thrumpton Lane to IA3.
- Amend VA4 Polling District to move Park Cottage and Fairway House, Blyth Road, to VA1 (St Joseph's Parish Hall).
- Amend VA4 Polling District to move South Lodge and North Lodge to VA3 (Thievesdale Lane Community Centre).
- VA5 Polling District be amended to move Blyth Road down to The Baulk, Hillside Crescent, Inglemere Close, Lindrick Close and Westfield Drive to VA1 Polling District.
- Amend the YA2 Polling District (Manton Sports) to move Lincoln View, Clinton Street, Lincoln Street and Yeoman Close to YA1 (The Centre Place).

Background Papers

All working papers, letters, maps, Working Group minutes etc. relating to the review

Location

Elections Office

**BASSETLAW DISTRICT COUNCIL
REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2019**

SCHEDULE OF COMMENTS/REPRESENTATIONS MADE IN RESPECT OF PROPOSALS DOCUMENT

Polling District Code	Polling Place	Electorate June 2019	Proposal
AA1 Beckingham	The Recreation Room	959	No change, existing arrangements considered suitable.
AA2 Saundby	The Green Beckingham Doncaster DN10 4NL	106 Total – 1,065	
AA3 Walkeringham	Walkeringham Village Hall Stockwith Road Walkeringham Doncaster DN10 4JF	854	No change, existing arrangements considered suitable.
BA1 Blyth	Barnby Memorial Hall High Street	1020	No change, existing arrangements considered suitable.
LA1 Hodsock (Hodsock Ward)	Blyth Worksop S81 8EW	47 Total – 1,067	
BA2 Scrooby	Scrooby Village Hall Low Road Scrooby Doncaster DN10 6AJ	274	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
BA3 Styrrup with Oldcotes (part)	Styrrup Village Hall Serlby Road Styrrup Doncaster DN11 8LT	291	No change, existing arrangements considered suitable.
BA4 Styrrup with Oldcotes (part)	Oldcotes Village Hall Maltby Road Oldcotes Worksop S81 8JN	286	No change, existing arrangements considered suitable.
CA1 Carlton-in-Lindrick	Carlton in Lindrick Civic Centre Long Lane	2,081	No change, existing arrangements considered suitable.
CA5 Wallingwells	Carlton-in-Lindrick Worksop S81 9AR	26 Total – 2,107	
CA2 Carlton-in-Lindrick	Cleveland Close Community Centre Cleveland Close Carlton in Lindrick Worksop S81 9BG	719	No change, existing arrangements considered suitable.
CA3 Carlton-in-Lindrick	Methodist Church and Centre High Road Carlton-in-Lindrick Worksop S81 9EF	965	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
CA4 Carlton-in-Lindrick	Carlton Youth Centre Lawn Road Costhorpe Worksop S81 9RJ	677	No change, existing arrangements considered suitable.
DA1 Clarborough	Clarborough Village Hall Main Street Clarborough Retford DN22 9LN	880	No change, existing arrangements considered suitable.
DA2 Clayworth	Clayworth Memorial Hall Town Street Clayworth Retford DN22 9AD	271	No change, existing arrangements considered suitable.
DA4 Wiseton		76 Total – 347	
DA3 Hayton	Hayton Village Hall 2 Church Lane Hayton Retford DN22 9LD	318	No change, existing arrangements considered suitable.
EA1 Askham	The Parish Room Top Street Askham Newark NG22 0RP	153	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
EA2 Bevercotes EA10 West Markham	Outbuilding at Rear of Manor Farm Main Street Milton Newark NG22 0PP	17	No change, existing arrangements considered suitable.
EA3 Bothamsall EA7 Haughton	Bothamsall Village Hall Main Street Bothamsall Retford DN22 8DW	174 30 Total - 204	No change, existing arrangements considered suitable.
EA4 East Markham	East Markham Village Hall Lincoln Road East Markham Newark NG22 0SS	1,019	No change, existing arrangements considered suitable.
EA5 Eaton EA6 Gamston EA8 West Drayton (part) EA9 West Drayton (part) & Rockley	Gamston C of E Primary School Stanboard Lane Gamston Retford DN22 0PE	87 215 78 89 Total - 469	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
FA1 East Retford East	Albert Hall Grove St. Methodist Church Union Street Retford DN22 6LB	1,208	No change, existing arrangements considered suitable.
FA2 East Retford East	St. Saviour`s Community Centre Lidget Lane Retford DN22 6QW	1,464 230 Total – 1,694	No change, existing arrangements considered suitable.
GA6 East Retford North			
FA3 East Retford East	Carr Hill Primary School Tiln Lane Retford DN22 6SW	802 358 Total – 1,160	No change, existing arrangements considered suitable.
GA1 East Retford North			
FA4 East Retford East	Retford Little Theatre Wharf Road Retford DN22 6EN	761 672 Total – 1,433	No change, existing arrangements considered suitable with good parking facilities. Amend the IA4 Polling District to move 60 to 93 Thrumpton Lane to IA3.
IA4 East Retford West			
FA5 East Retford East	Bracken Lane Primary School Bracken Lane Retford DN22 7EU	1,086	Trial the Elms Hotel as a polling station at the next election. The Elms Hotel has a large function room with separate access, disabled access and a large carpark. NOTE: A double station would be needed for County Council elections.

Polling District Code	Polling Place	Electorate June 2019	Proposal
			See map 1.
GA2 East Retford North	The Craft Room - Conway Gardens Conway Gardens Retford DN22 7YY	736	No change, existing arrangements considered suitable.
GA3 East Retford North	Hallcroft Methodist Church Hallcroft Road Retford DN22 7LQ	2,133	No change, existing arrangements considered suitable.
GA4 East Retford North	The Wellspring, The Well Hospital Road Retford DN22 7BD	361	No change, existing arrangements considered suitable.
GA5 East Retford North	Hallcroft Community Centre Randall Way Retford DN22 7GR	1,237	No change, existing arrangements considered suitable.
HA1 East Retford South	Westhill Community Centre Cheyne Wak Ordsall Retford DN22 7GA	1,172	No change, existing arrangements considered suitable.
HA2 East Retford South	3 Welbeck Road Retford DN22 7RP	1,239	Site a mobile unit on the Clumber Inn Car Park as in previous years.

Polling District Code	Polling Place	Electorate June 2019	Proposal
			<p>The car park on the right of the Clumber Inn to be used as it is more level for access to the mobile unit.</p> <p>This is opposite the building used in the past year as a polling station.</p>
HA3 East Retford South	Ordsall Parish Church Hall Church Lane Ordsall Retford DN22 7TU	1,504	No change, existing arrangements considered suitable.
IA1 East Retford West	The Butter Market Retford Town Hall Retford DN22 6DB	223	No change, existing arrangements considered suitable.
IA2 East Retford West	St. Joseph's Church Hall Babworth Road Retford DN22 7BP	580	No change, existing arrangements considered suitable.
IA5 East Retford West		557	
		Total – 1,137	
IA3 East Retford West	Thrumpton Primary School Off Whinney Moor Lane Retford DN22 7AF	814	<p>Trial the Elms Hotel as a polling station at the next election.</p> <p>The Elms Hotel has a large function room with separate access, disabled access and a large carpark.</p> <p>NOTE: A double station would be needed for County Council elections.</p> <p>Amend the Polling District to include 60 to 93 Thrumpton Lane.</p> <p>See map 1.</p>

Polling District Code	Polling Place	Electorate June 2019	Proposal
IA6 East Retford West	Babworth Road Sports & Social Club Babworth Road Retford DN22 7NJ	928	No change, existing arrangements considered suitable.
JA1 Everton	Everton Village Hall Church Street Everton	726	No change, existing arrangements considered suitable.
JA4 Scaftworth	Doncaster DN10 5BB	43	
		Total - 769	
JA2 Gringley-on-the-Hill	Gringley-on-the-Hill Community Centre High Street Gringley-on-the-Hill Doncaster DN10 4RT	677	No change, existing arrangements considered suitable.
JA3 Misson	Misson Community Centre Vicar Lane Misson Doncaster DN10 6EG	571	No change, existing arrangements considered suitable.
KA1 Harworth & Bircotes	Devonshire Road Community Centre	1,336	No change. Two polling stations to be used at Parliamentary elections.
KA2 Harworth & Bircotes	2 Devonshire Road Harworth	1,308	
KA5 Harworth & Bircotes	Doncaster DN11 8JF	377	
		Total – 3,021	

Polling District Code	Polling Place	Electorate June 2019	Proposal
KA3 Harworth & Bircotes	Harworth Village Institute Main Street Harworth Doncaster DN11 8LB	915	No change, existing arrangements considered suitable.
KA4 Harworth & Bircotes	Harworth & Bircotes Town Hall The Information Centre Scrooby Road Bircotes Doncaster DN11 8JP	608	No change, existing arrangements considered suitable.
KA6 Harworth & Bircotes	Harworth Methodist Church Hall 6 Waterslack Road Bircotes Doncaster DN11 8DW	1,085	No change, existing arrangements considered suitable.
KA7 Harworth & Bircotes	Community Room Westmorland House Cumberland Close Milne Road Bircotes Doncaster DN11 8BY	563	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
LA2 Hodsock (Langold ward)	Langold Village Hall - Committee Room Markham Road Langold Worksop S81 9SW	1,907	No change, existing arrangements considered suitable.
MA1 Misterton	Misterton Methodist Church Hall High Street Misterton Doncaster DN10 4BP	1,770	No change, existing arrangements considered suitable.
MA2 West Stockwith	Gertrude Morris Hall Main Street West Stockwith Doncaster DN10 4HA	265	No change, existing arrangements considered suitable.
NA1 Cottam	Treswell Village Hall Main Street	74	No change, existing arrangements considered suitable.
NA8 Treswell	Treswell Retford DN22 0EG	193 Total - 267	
NA2 Grove	Headon-cum- Upton Village Hall Church Street	110	No change, existing arrangements considered suitable.
NA3 Headon-cum-Upton	Headon Retford DN22 0RD	172 Total - 282	

Polling District Code	Polling Place	Electorate June 2019	Proposal
NA4 Rampton	Rampton Village Hall	497	No change, existing arrangements considered suitable.
NA7 Stokeham	Manor Grounds Rampton Retford DN22 0JU	37	
		Total - 534	
NA5 Woodbeck	Woodbeck Community Centre Woodbeck Retford DN22 0JS	203	No change, existing arrangements considered suitable.
NA6 South Leverton	South Leverton Memorial Institute Town Street South Leverton Retford Notts DN22 0BT	417	No change, existing arrangements considered suitable.
OA1 Mattersey	Mattersey All Saints Church Hall Church Lane Mattersey Doncaster DN10 5DU	325	No change, existing arrangements considered suitable.
OA2 Mattersey Thorpe	The Community House Cunningham Close Mattersey Thorpe Doncaster DN10 5EN	251	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
OA3 Ranskill	St. Barnabas Church North Road Ranskill	1,103	No change, existing arrangements considered suitable.
OA4 Torworth	Retford DN22 8NL	208	
		Total – 1,311	
PA1 Bole	Bole School Room Ducie Lane Bole	115	No change, existing arrangements considered suitable.
PA5 West Burton	Retford DN22 9EY	12	
		Total - 127	
PA2 North Leverton/Habblesthorpe	North Leverton Methodist Church Sturton Road North Leverton Retford DN22 0AB	802	No change, existing arrangements considered suitable.
PA3 North and South Wheatley	North and South Wheatley Village Hall Sturton Road South Wheatley Retford DN22 9DH	525	No change, existing arrangements considered suitable.
PA4 Sturton-Le-Steeple	Sturton Village Hall Brickings Way Sturton-Le Steeple Retford DN22 9HY	421	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
QA1 Babworth	Ranby Village Hall Blyth Road Ranby Retford DN22 8HZ	487	No change, existing arrangements considered suitable.
QA2 Barnby Moor	Barnby Moor Village Hall Kennel Drive Barnby Moor Retford DN22 8QU	217	No change, existing arrangements considered suitable.
QA3 Lound	Lound Village Hall Town Street Lound Retford DN22 8SA	411	No change, existing arrangements considered suitable.
QA4 Sutton	Sutton-cum-Lound Village Hall Town Street Sutton Retford DN22 8PT	576	No change, existing arrangements considered suitable.
RA1 Darlton RA2 Dunham-on-Trent RA4 Fledborough RA8 Ragnall	Dunham & District Millenium Centre Low Street Dunham-on-Trent Newark NG22 0UD	96 328 39 69 Total - 532	No change, existing arrangements considered suitable. Following consultation with GIS the Polling Station postcode be amended to NG22 0FJ.

Polling District Code	Polling Place	Electorate June 2019	Proposal
RA3 East Drayton	East Drayton Village Hall Top Street East Drayton Retford DN22 0LG	208	No change, existing arrangements considered suitable. Full disabled access.
RA5 Laneham	Laneham Memorial Hall Main Street Laneham Retford DN22 0NG	343	No change, existing arrangements considered suitable.
RA6 Marnham RA7 Normanton-on-Trent	Normanton-on-Trent Village Hall South Street Normanton-on-Trent Newark NG23 6RQ	78 312 Total - 390	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
RA9 Tuxford	Tuxford Working Mens Club 13 Eldon Street Tuxford NG22 0LB	928	Following comments made the Working Men's Club is no longer considered suitable. Move the Polling Station to The Beeches, Birch Court, Tuxford, NG22 0NG See map 2.
RA10 Tuxford	Temporary Polling Station End-Gilbert Avenue Tuxford Newark NG22 0JB	1,129	No change, existing arrangements considered suitable.
SA1 Carburton SA2 Clumber and Hardwick	Clumber Park Social Club Hardwick Village Clumber Park Worksop S80 3BQ	61 61 Total - 122	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
SA3 Norton and Cuckney	Norton & Cuckney Village Hall Cuckney Mansfield NG20 9LP	284	No change, existing arrangements considered suitable.
SA4 Elkesley	Elkesley Memorial Hall High Street Elkesley Retford DN22 8AU	617	No change, existing arrangements considered suitable. Amend the Polling Station postcode to DN22 8AJ
SA5 Holbeck	Education Room Harley Gallery Welbeck S80 3LW	143	No change, existing arrangements considered suitable.
SA7 Welbeck		14 Total – 157	
SA6 Nether Langwith	Nether Langwith Village Hall Queens Walk Nether Langwith Mansfield NG20 9EW	363	No change, existing arrangements considered suitable.
TA1 Worksop East	Sir Edmund Hillary Primary School Kingsway Kilton Worksop S81 0AN	1,302	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
TA2 Worksop East	Oasis Community Centre Longfellow Drive Worksop S81 0DE	1,929	No change, existing arrangements considered suitable.
TA3 Worksop East	Kilton Forest Community Centre Larwood Avenue Worksop S81 0DA	1,063	No change, existing arrangements considered suitable.
TA4 Worksop East	Scofton Village Hall Scofton Worksop S81 0UE	57	No change, existing arrangements considered suitable.
TA5 Worksop East	Rayton Spur Community Centre Rayton Spur Worksop S81 0HF	679	No change, existing arrangements considered suitable.
UA1 Worksop North UA5 Worksop North UA6 Worksop North	Norbridge Academy Stanley Street Worksop S81 7HX	343 592 511 Total – 1,446	No change, existing arrangements considered suitable.
UA2 Worksop North	Balmoral Community Centre Sandringham Crescent Worksop S81 7ET	1,184	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
UA3 Worksop North	Conference Room North Worksop Children's Centre Raymoth Lane Worksop S81 7LU	1,921	No change, existing arrangements considered suitable.
UA4 Worksop North	Gateford Park Primary School Amherst Rise Gateford Park Worksop S81 7RG	2,403	No change, existing arrangements considered suitable.
VA1 Worksop North-East	St. Joseph`s Parish Hall Wingfield Avenue Worksop S81 0SF	891	No change, existing arrangements considered suitable. Amend the Polling District: <ul style="list-style-type: none"> • To include Park Cottage and Fairway House, Blyth Road, from VA4. • To move Blyth Road down to The Baulk, Hillside Crescent, Inglemere Close, Lindrick Close and Westfield Drive from VA5 Polling District. See map 3.
VA2 Worksop North-East	Prospect Hill Junior School Maple Drive Worksop Worksop S81 0LR	1,191	No change, existing arrangements considered suitable.

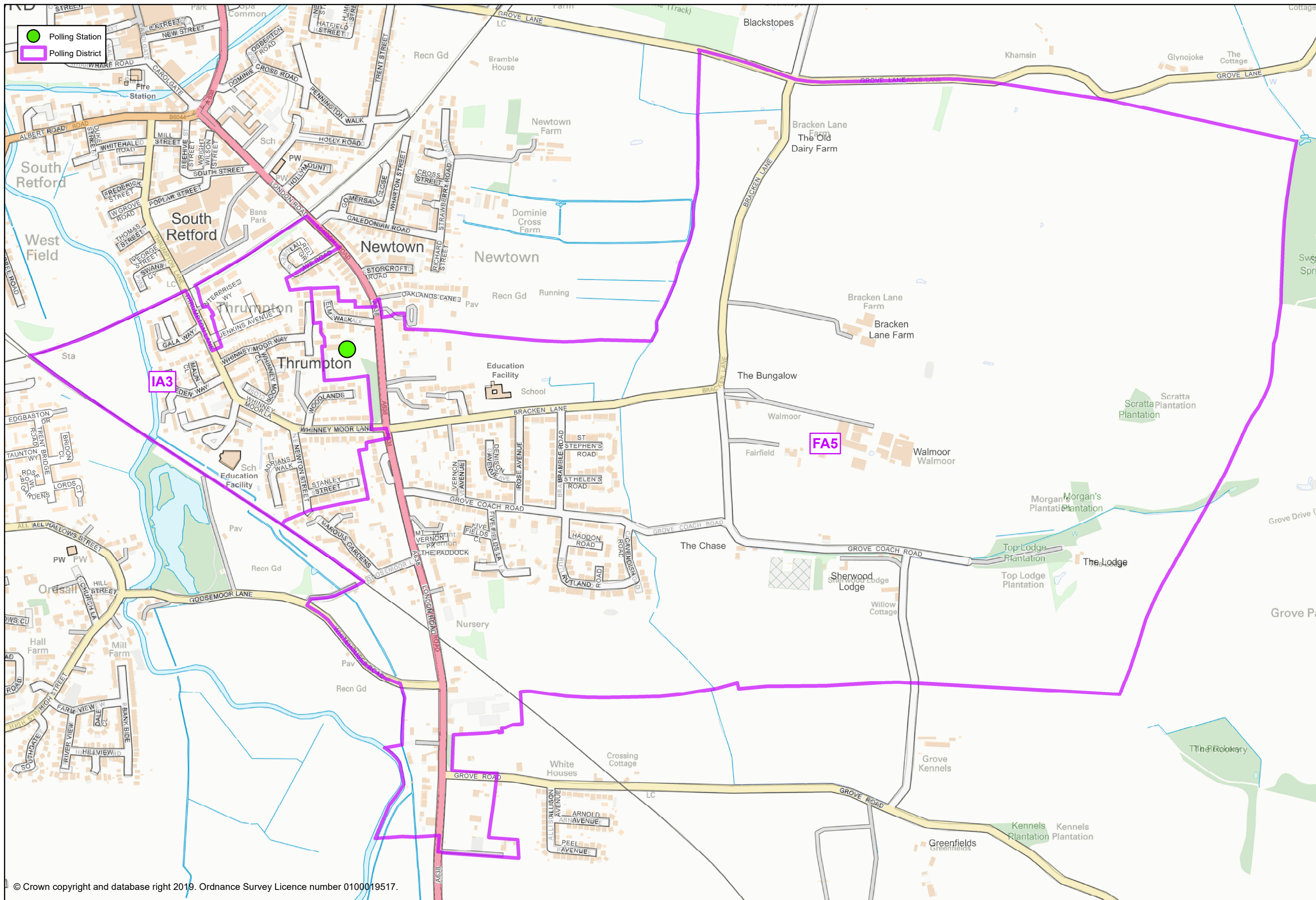
Polling District Code	Polling Place	Electorate June 2019	Proposal
VA3 Worksop North-East	Thievesdale Lane Community Centre Thievesdale Lane Worksop Notts S81 0XS	2,151	No change, existing arrangements considered suitable. Amend the Polling District to include South Lodge and North Lodge, Blyth Road, from VA4.
VA4 Worksop North-East VA5 Worksop North-East	The Retreat North Notts College Carlton Road Worksop S81 7HP	389	VA4 – to use St Joseph's Parish Hall, Wingfield Avenue as the polling station. VA5 – to use Norbridge Academy as the polling station. Amend the VA4 Polling District: <ul style="list-style-type: none"> • To move Park Cottage and Fairway House, Blyth Road to VA1 St Joseph's Parish Hall, Wingfield Avenue • To move South Lodge and North Lodge to VA3 Thievesdale Lane Community Centre, Thievesdale Lane Amend the VA5 Polling District: <ul style="list-style-type: none"> • Move Blyth Road down to The Baulk, Hillside Crescent, Inglemere Close, Lindrick Close and Westfield Drive to VA1 Polling District. See map 4.

Polling District Code	Polling Place	Electorate June 2019	Proposal
WA1 Rhodesia	Rhodesia Village Hall Tylden Road Rhodesia Worksop S80 3HL	744	No change, existing arrangements considered suitable.
WA2 Shireoaks	Shireoaks Village Hall Shireoaks Road Shireoaks Worksop S81 8LX	1,198	No change, existing arrangements considered suitable.
WA3 Worksop North-West	St. John`s Church Hall Overend Road Worksop S80 1QG	603	No change, existing arrangements considered suitable.
WA4 Worksop North-West	Crown Place Community Centre Sandy Lane Worksop S80 1TS	1,125	No change, existing arrangements considered suitable.
WA5 Worksop North-West	Temporary Polling Station at Tesco Store Gateford Road Worksop S81 7AP	534	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
WA6 Worksop North-West	Temporary Polling Station Kingfisher Walk Gateford Worksop S81 8TQ	1,695	No change, existing arrangements considered suitable.
XA1 Worksop South	St. Anne`s Church Hall Newcastle Avenue	1,766	No change, existing arrangements considered suitable.
XA2 Worksop South	Worksop S80 3BZ (Double station)	1,156 Total – 2,922	
XA3 Worksop South	St. Anne`s Scout Headquarters 10/12 Slack Walk Worksop S80 1UT	1,114	No change, existing arrangements considered suitable.
XA4 Worksop South	Venetian Room Worksop Town Hall Potter Street Worksop S80 2AH	1,025	No change, existing arrangements considered suitable.
XA5 Worksop South	The Salvation Army Hall Newcastle Avenue Worksop S81 0DL	626	No change, existing arrangements considered suitable.

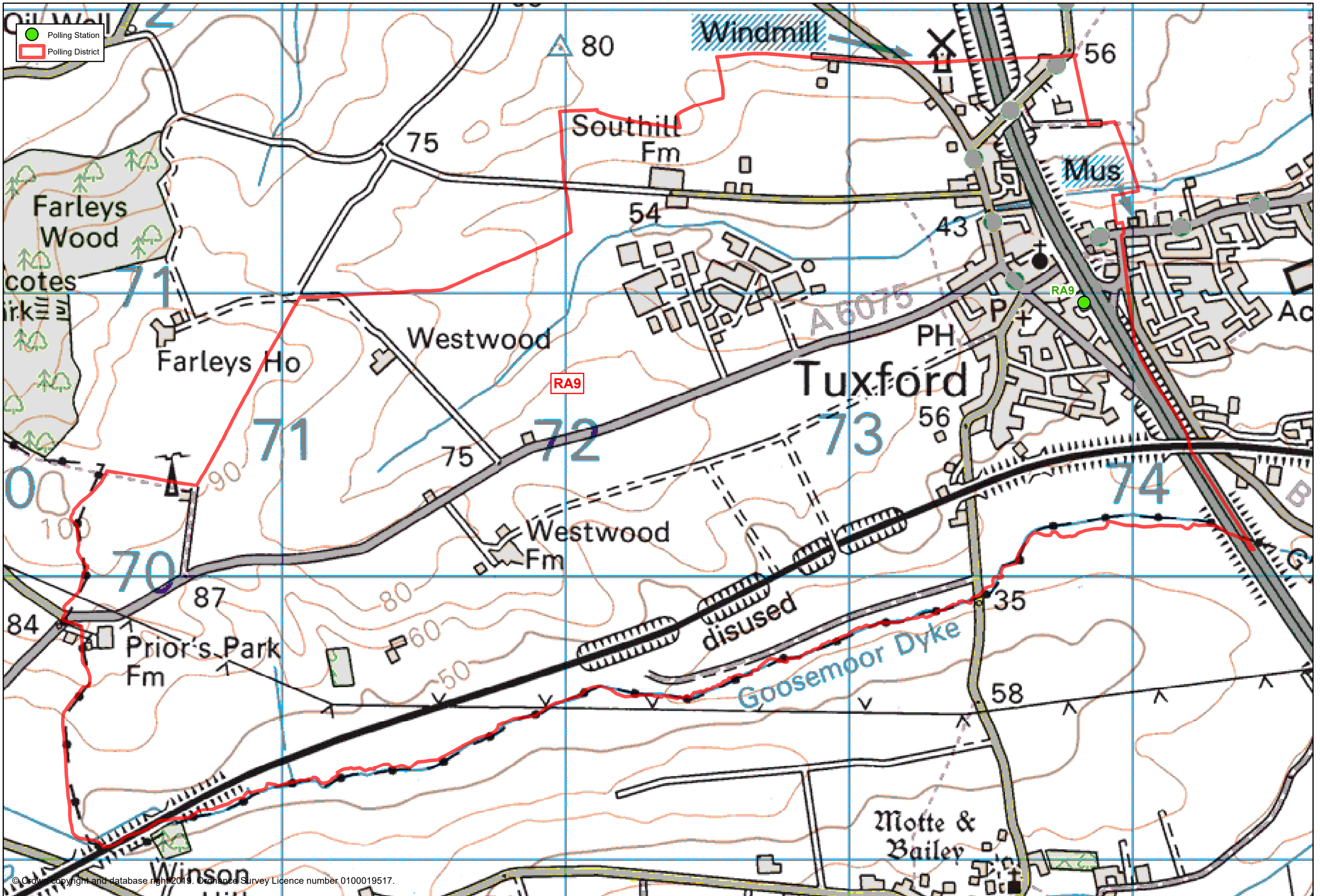
Polling District Code	Polling Place	Electorate June 2019	Proposal
YA1 Worksop South-East	The Centre Place Abbey Street Community Centre Abbey Street Worksop S80 2LA	588	Amend the YA1 Polling District to move Lincoln View, Clinton Street, Lincoln Street and Yeoman Close from YA2 (Manton Sports). See map 5.
YA2 Worksop South-East	MantonSports Retford Road Worksop S80 2PU	1,476	Amend the YA2 Polling District to move Lincoln View, Clinton Street, Lincoln Street and Yeoman Close to YA1 (The Centre Place).
YA4 Worksop South-East		580 Total – 2,056	
YA3 Worksop South-East	Manton Parish Hall 2a Cavendish Road Worksop S80 2PG	1,067	No change, existing arrangements considered suitable.
YA5 Worksop South-East	The Old Abbey School Priorswell Road Worksop S80 2BU	845	No change, existing arrangements considered suitable.
YA6 Worksop South-East	Kingston Close Community Centre Kingston Road Worksop S80 2UH	585	No change, existing arrangements considered suitable.

Polling District Code	Polling Place	Electorate June 2019	Proposal
YA7 Worksop South-East	Centre for Sport and Learning - Manton Community Way Off Shrewsbury Road Worksop S80 2TX	547	No change, existing arrangements considered suitable.



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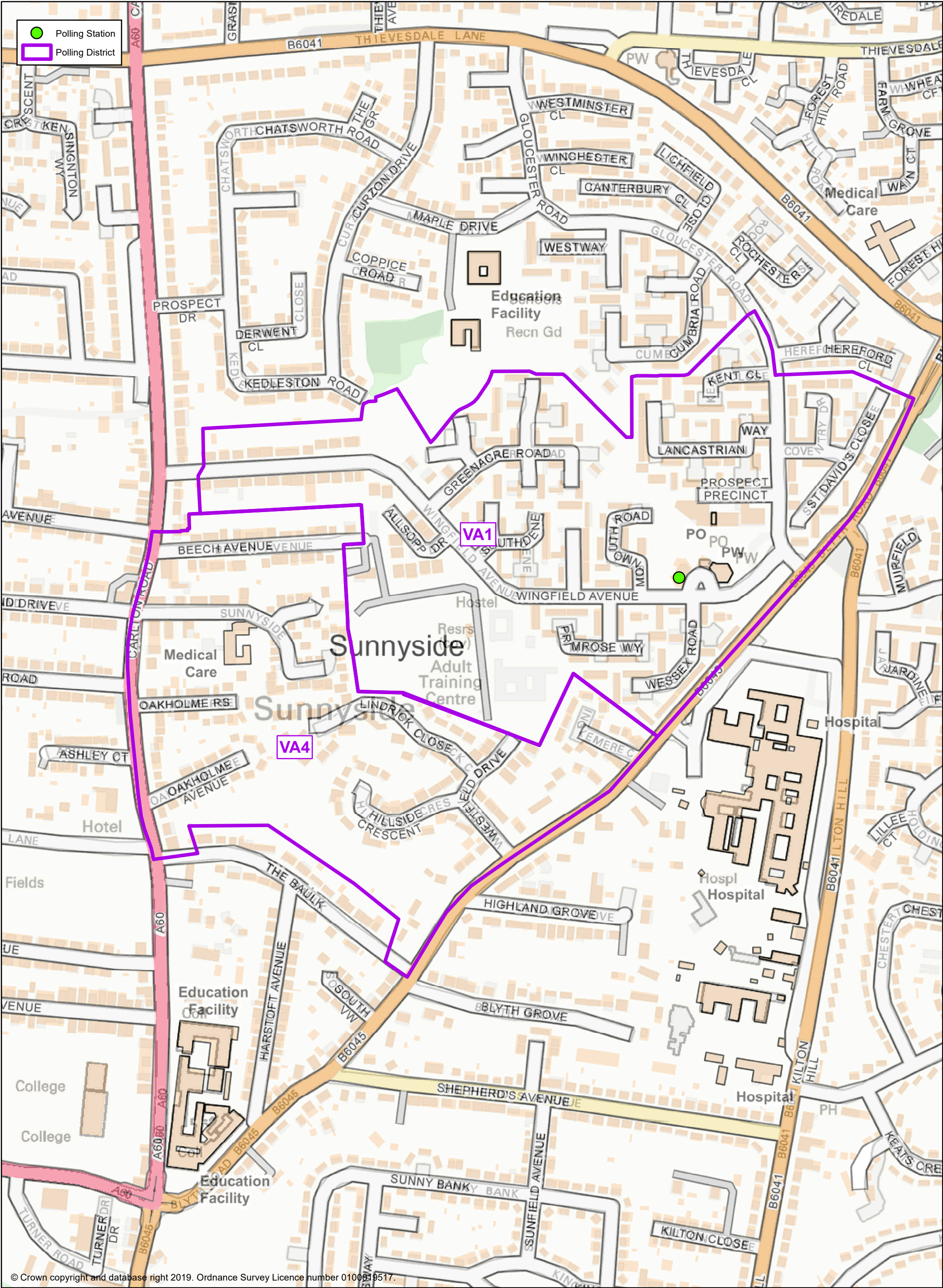




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- Polling Station
- Polling District

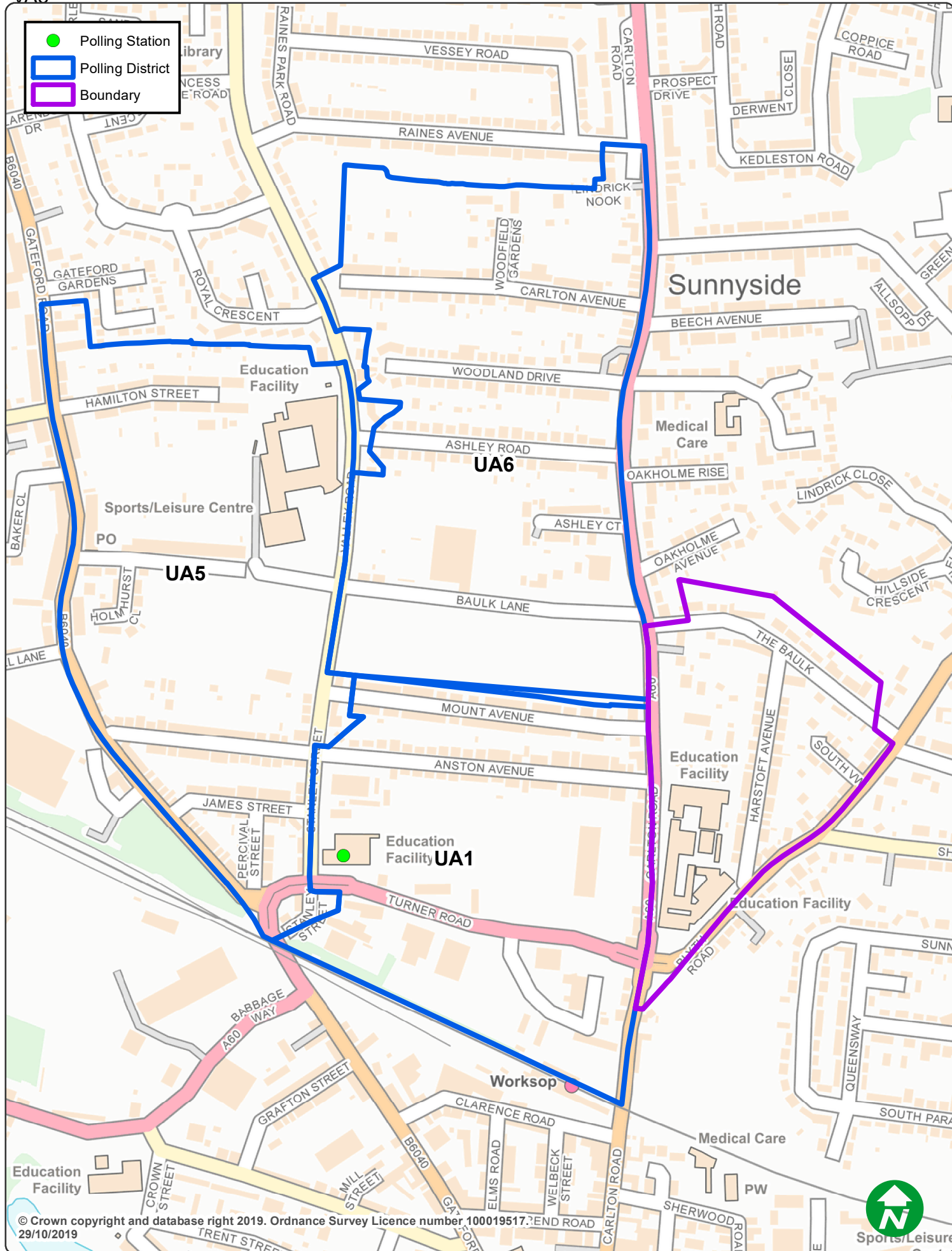


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VA5

 Polling Station
 Polling District
 Boundary



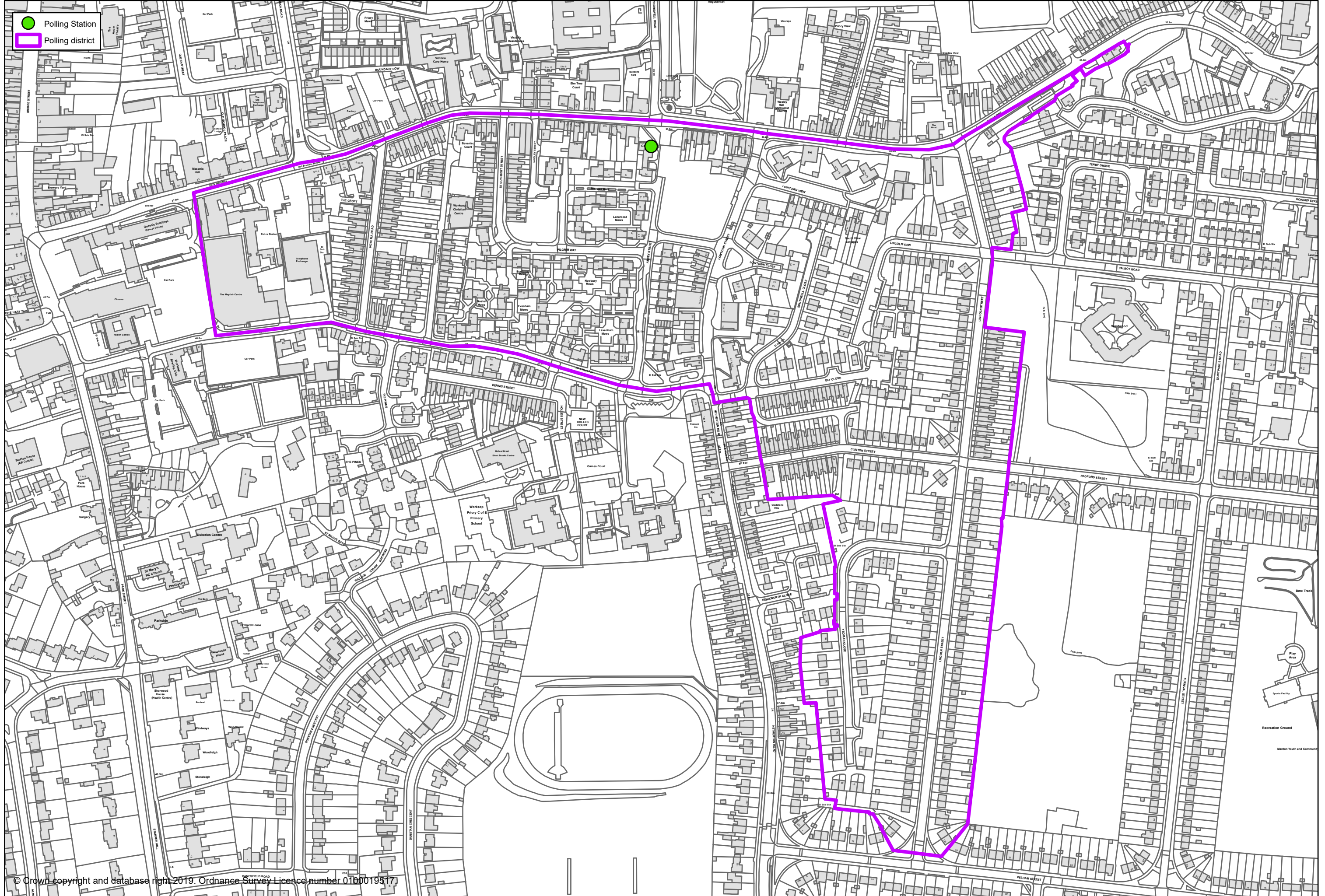
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Sports/Leisure Centre



Bassetlaw
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